



URGENT BUSINESS AND SUPPLEMENTARY INFORMATION

Corporate Overview and Scrutiny Committee

Monday 7 February 2022

Agenda Item Number	Page	Title	Report Author	Reason for delayed publication
7.	(Pages 3 - 6)	Review of Committee Work Plan	Deputy Democratic Services Manager	Document not available at the time of agenda publication

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Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Social Values Act 2013	The Committee to receive a briefing on the Social Values Act 2013	15 September 2021 15 March 2022 – Further information to be provided to the Committee, and the representative leading on social value to be invited to address the Committee	To be determined	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Social Values Act 2013 and the procurement of contracts, contract management and social value to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Contract management and procurement	To receive a presentation on contract monitoring and procurement and the links into Social Value	15 September 2021	Executive Director Finance and Head of Procurement	No	Highlighted at the first meeting as an area of interest with particular reference to social value
The Children’s Trust Budget	The Committee to receive a briefing on the Children’s Trust budget	15 September 2021	Cabinet Member for Finance Executive Director for Finance	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Children’s Trust Budget to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Work Programming Event	The Committee to confirm the date for its Work Programming event	15 September 2021	Executive Director for Finance Cabinet Members to be invited to the work programme event	No	
Schools Budgets	To receive a briefing on the way schools need funding and how this is calculated	15 November 2021	Cabinet Member for Finance	Not at the meeting on 15 November 2021, The Committee may consider	The meeting on 15 November 2021 will comprise a comprehensive question

			Executive Director for Finance	setting up a Task and Finish Group to undertake a review schools' budgets	and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
Draft West Northamptonshire Council budget 2022-2023	To provide scrutiny input into the draft budget	15 November 2021 – briefing on the budget process was provided 12 January 2022; and further additional meetings of the Committee to be scheduled as required.	Cabinet Member for Finance Executive Director for Finance	To be confirmed	Budget scrutiny is a key role of this Committee. The Committee could decide on which budgets it would scrutinise in-depth at a later meeting (to be set)
Expenses Policy	To review the Council's expenses policy	12 January 2022 – The Task and Finish Group to present its scope (Terms of reference) for consideration by the Committee	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a short sharp review
Treasury Management	To scrutinise treasury management focussing on efficiencies – forward looking	15 March 2022 – The Committee to set up a Task and Finish Group to undertake this scrutiny activity Prior to the setting up of the Task and Finish Group a briefing will be scheduled on Treasury management that will provide important information to Councillors	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a review
Asset Management	To undertake scrutiny activity of asset management	15 March 2022 - The Committee to set up a Task and Finish Group to undertake this scrutiny activity	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a review
Modernising Systems	The Committee to receive information regarding systems	15 March 2022 - A report to the Committee providing background information, to	Cabinet Member for Finance	To be confirmed	The meeting on 15 March 2022 will comprise a comprehensive question and

	at the Council and to consider their value for money	assist the committee in deciding how it will undertake scrutiny activity	Executive Director for Finance		answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
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NB: The Committee resolved at its meeting on 15 November 2021: Given due consideration to the carried motions relevant to the remit of Corporate OSC be noted.

Regular items for inclusion on the Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Quarterly Budget Monitoring Reports	The Committee to receive regular budget monitoring reports at its meetings	15 September 2021 15 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	To receive a budget monitoring reports to each meeting which will inform the budget scrutiny role of this Committee.
Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	15 September 2021 15 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	15 November 18 January 2022 15 March 2022	Executive Director Finance and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Transformation Projects	The Committee to review transformation projects: Definition of the Transformation Projects Spend on transformation Savings	15 November 2021 18 January 2022 15 March	Director – Transformation Relevant Cabinet Member(s)	No	
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission	15 March 2022	The Chair of the Corporate Scrutiny Committee	No	

	to full Council for information				
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Potential cross-cutting themes for the Scrutiny Committees

Topic	Proposed purpose	Committees to be involved in this review	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Highways Contract	The Committee, together with Place Overview and Scrutiny Committee to undertake pre-decision scrutiny of the highways contract	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Major Contracts and Capital Contracts	The Committee together with Place and People Scrutiny Committees to undertake scrutiny of major contracts of the Council including the Children’s Trust	Corporate, People and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Housing	The Committee, together with Place Overview and Scrutiny Committee to undertake scrutiny activity of the housing costs and social value	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	